



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED ACTION TAKEN

REVISED MEETING AGENDA

Tuesday, September 22, 2015

7:00PM

Town Hall, Meeting Room, 55 Main Street

Selectman Peraner-Sweet absent

1. 7:00PM **Executive Session:** 1) Discuss FY17 projected financial situation with respect to ongoing collective bargaining negotiations, and proposed health plan design changes, as an open meeting may have a detrimental effect on the bargaining position of the town; 2) To conduct negotiations with the Town Manager regarding her employment contract as an open meeting may have a detrimental effect on the bargaining position of the town
2. 7:30PM **Call to Order**
3. 7:31PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
Selectman Hazelton congratulated Westford Community Access Television for receiving the 1st place award in the Professional Division in the Health, Science, and Spirituality category at the Alliance for Community Media – Northeast Region conference for their film, the Richardson Method, produced by Noel Richardson and George Cox. Selectman Hazelton also acknowledged the efforts of the Police Department in responding to a recent incident involving a stolen car and reminded residents to thank our Police and Fire personnel for all the work they do every day to protect us.
Bob Price announced the League of Women Voters Town Meeting review session to be held on September 30, 2015 from 7:00 – 9:00 p.m. in the Mary Atwood Room at the J.V. Fletcher Library
5. 7:35PM **Request to approve proclamation declaring the week of October 4th, 2015 as Westford Substance Abuse Prevention Week**
Approved 4-0
-Ray Peachey, Substance Abuse Prevention Coordinator
6. 7:40PM **Request to approve a transfer of ownership of a Class 1 New Car Dealer's License from Boch Imports West, Inc. to DCD BH West, Inc.**
Approved 4-0
-Michael A. Clemmey, VP Purchasing/Property Manager
7. 7:45PM **Arts Technology and Scholarship Fund Committee- Jon Myerov, Chair**
Approved 4-0 →
 1. Request to change name to Westford Scholarship and Grant Committee
 2. Announce schedule for scholarship and grant schedule for current academic year
8. 7:50PM **Follow-up on Main Street reconstruction project, including retaining wall**

The Board will conduct a site visit and continue discussion at their 10/13/2015 meeting.

9. 8:15PM **Special Town Meeting, Monday October 19, 2015**

1. Finalize motions
2. Take position on warrant articles

Article 2	Approve Fiscal Year 2016 Budget Adjustments	Recommended Approval 4-0	Town Manager
Article 3	Approve Fiscal Year 2016 Budget Transfers	No Action Taken, continued to 10/13/2015	Town Manager
Article 4	Appropriate to the Stabilization Fund	No Action Taken, continued to 10/13/2015	Town Manager
Article 5	Purchase Two Storage Trailers for Emergency Shelters and Emergency Response Supplies	No Action Taken, continued to 10/13/2015	Board of Health
Article 6	Reduce Amount Raised by Taxes in Fiscal Year 2016	Recommended Approval 4-0	Board of Selectmen
Article 8	ADA Compliant Sidewalks on a Portion of Main Street	Vote Not to Recommend Approval 3-1, (Selectman Hazelton opposed)	Citizens' Petition
Article 9	Authorize Board of Selectmen to Accept Easement on Depot Street	Recommended Approval 4-0	Board of Selectmen
Article 10	Authorize the Board of Selectmen to Acquire by Gift a Vacant Parcel of Land Located off of 64 Main Street and Transfer Said Parcel From the Board of Selectmen to the Conservation Commission	Recommended Approval 4-0	Board of Selectmen
Article 11	Accept Aldrich Lane as Public Way	Recommended Approval 4-0	Board of Selectmen

10. 8:55PM **Old/New Business**

Compliance with Orders of Restraint should be completed by 10/12/2015, an additional update will be provided at the 10/13/2015 meeting

Approved 4-0

Approved 4-0

Approved 4-0

The Selectmen provided positive reviews of the Town Manager's performance and approved a 2% pay increase retroactively to 7/1/2015

11. 9:20PM

Board Reports/Updates

12. 9:25PM

Consent Agenda- Request to Approve the Following:

Town Common Request

Approved 4-0, in accordance with public safety recommendations

1. Cub Scout Pack 96
Popcorn Sale
Sunday, September 27, 2015
9:00 a.m. – 3:00 p.m.

2. David H. Gershen
Wedding Ceremony
Saturday, October 3, 2015
4:00 p.m. – 6:00 p.m.

Banner Request

3. Roudenbush Community Center
Antique Roudy Show
Event Date: November 8, 2015
Banner Date: November 1-8, 2015
Banner Location: J.V. Fletcher Library
4. Cameron Senior Center
Harvest Fair- Homemade crafts and seasonal items
Event Date: October 24, 2015
Banner Date: October 14-24, 2015
Banner Location: J.V. Fletcher Library
5. Boy Scout Troop 159
Winter Sporting goods Sale
Event Date: November 7, 2015
Banner Date: October 31- November 7, 2015
Banner Location: First Parish Church

**Approved 4-0, in
accordance with public
safety recommendations**

13. 9:30PM

Minutes for Approval

For Release

1. August 25, 2015- Regular Session

Not For Release

2. July 28, 2015- Executive Session

**Approved 3-0-1
(Selectman Kost abstained)**

Approved 4-0

14. 9:35PM

Town Manager's Report

1. Request to approve health insurance renewal with Blue Cross Blue Shield of Massachusetts for a 7.83% increase
2. Request to approve the following contracts:
- a) Weston & Sampson for peer review work on the Keyes Culvert Project in an amount not to exceed \$6,700
- b) Energy Management Consultants, Inc. for energy management system and equipment upgrades at the Rita Miller School in an amount ~~of not to exceed \$91,541~~ **\$99,895**
- c) Energy Management Consultants, Inc. for energy management system and equipment upgrades at the Stony Brook School in an amount ~~of not to exceed \$92,310~~ **\$99,950**
- d) Energy Management Consultants, Inc. for energy management system and equipment upgrades at the John A. Crisafulli School in an amount ~~of not to exceed \$93,236~~ **\$99,920**

**Approved 4-0, with
amounts as amended**

15. 9:40PM

Correspondence

16. 9:45PM

Adjournment

**Board of Selectmen
Correspondence
September 22, 2015**

Outgoing Correspondence:

15.01	09/10/15	Response to MassHousing for Alder Point Project Eligibility
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Incoming Correspondence:

15.02	09/02/15	Coneco Engineers & Scientists- Public Involvement Notification
15.03	09/02/15	Main Street retaining walls - request for recommendation
15.04	09/08/15	MassHousing- Alder Point Project Eligibility
15.05	09/09/15	Department of Public Utilities Information Request
15.06	09/11/15	NVTHS Request for Community Projects
15.07	09/11/15	Port Authority of New York and New Jersey Letter of Appreciation
15.08	09/14/15	Northern Middlesex Council of Governments Agenda 9/16/2015
15.09	09/16/15	Kenneth E. Pickard Municipal Innovation Award Application

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Matt Hanson 978-692-5501 extension 1 or email to mhanson@westfordma.gov.*